

HV Website Defaults Breakdown

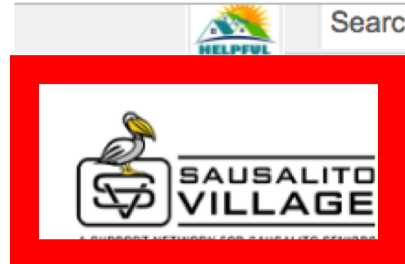
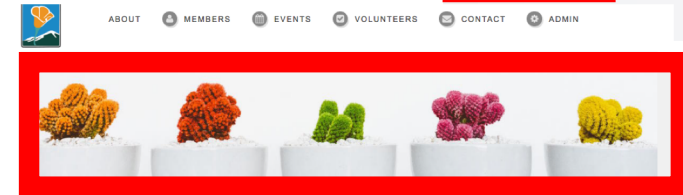
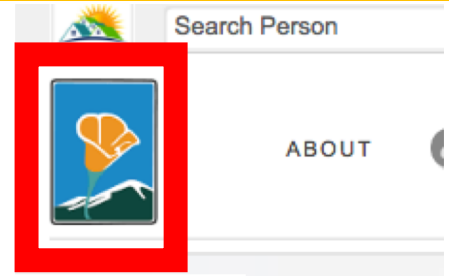


What you will learn

- This tutorial will break down the default settings for your HV website and explain your alternative options.
- **If you would like to know what settings you have enabled currently or would like to change them please contact us and we'll be glad to help!**
- ***We will cover:***
 - Homepage Appearance
 - Administrative Features
 - End User Display
 - Event Settings
 - Service Request Settings
 - SEO settings
 - Mail Settings
 - Contact Settings

DEFAULTS (Appearance)

- Village::Application.config.x.village_logo = "newvillage-logo.png"
- The Logo For your Village EX >
- Village::Application.config.x.village_header_image="no-image-header.png"
- Header image: EX>
- Village::Application.config.x.logo_orientation = "vertical"
- Can also be "horizontal" EX>



DEFAULTS (Administrative)

- `Village::Application.config.x.currency = "usd"`

-Default currency

`Village::Application.config.x.village_url = https://demo.helpfulvillage.com`

- URL for website

- `Village::Application.config.x.hub_n_spoke = false`

-Whether your village is broken down(data wise, not just in name, treat each segment somewhat individually statistically) by neighborhood.

- `Village::Application.config.x.village_or_neighborhood = "Local Village"`

-`"Neighborhood"` –changes how you have your hub and spoke labeled.

- `Village::Application.config.x.established_or_indev = "indev"`

- Are you currently operating, or are you in development.

- `Village::Application.config.x.is_monthly_subscription_enabled = false`

-Allow for monthly membership payments (as opposed to annual)

`Village::Application.config.x.membership_renewal_email_n_days_before_expiration_date = { 30.days => "Renew Notice" }`

-Sends "Renew Notice" template 30 date before expiration

-Alt EX: `{ 60.days => "Renew Notice", 30.days => "Renew Notice" }`

DEFAULTS (Display)

- Village::Application.config.x.additional_fields_in_application_form = [EX]
-EX "date_of_birth", "gender", "sexual_orientation", "ethnicity"]
- Village::Application.config.x.is_providers_visible_to_members = true
-Providers will be displayed to members
- Village::Application.config.x.is_member_directory_shows_email = false
-emails wont be displayed in directory
- Village::Application.config.x.preferred_providers_label = "Preferred Providers"
-How to label providers

DEFAULTS (Events)

- Village::Application.config.x.events_registration_default = "anyone"
 - Default is anyone can register for events, can also change to "no registration"
- Village::Application.config.x.events_desc_style = "<div style=\"font-size:18pt;font-family:arial;\"></div>"
 - Select size, font, alignment of events description.
 - Alt EX: "<div style=\"font-size:14pt;font-family:verdana;text-align:left;\"></div>"
- Village::Application.config.x.events_plugin_for_home_page_limit_by = "10_events"
 - Limits home page events box size EX>
- Village::Application.config.x.is_events_transportation_question_to_be_asked = true
 - Whether to ask if they need transport to events
- Village::Application.config.x.is_events_show_social_media_share_buttons = true
 - Whether to show social share buttons or not
- Village::Application.config.x.is_send_event_registration_to_event_organizer = false
 - Send event organizer an email when someone registers or not

Upcoming events	
Tue 02 / 26 / 2019	- Wine Tasting Class
Fri 03 / 01 / 2019	- Quarterly Board Meeting
Mon 03 / 04 / 2019	- Test: Clone
Mon 03 / 11 / 2019	- Coffee + Conversations
Thu 03 / 14 / 2019	- Book Club: Educated
Tue 03 / 26 / 2019	- Wine Tasting Class
Mon 04 / 08 / 2019	- Coffee + Conversations
Thu 04 / 11 / 2019	- Book Club: Educated
Fri 05 / 03 / 2019	- Quarterly Board Meeting
Thu 05 / 09 / 2019	- Book Club: Educated

DEFAULTS (Service Requests)

- Village::Application.config.x.service_req_creation_flow = "member_opens"
 - Whether members set their own requests. If they have to call an office use "admin_opens"
- Village::Application.config.x.anonymous_member_initials = "last_name"
 - When sending service request emails, include the last name. can also be "full_name"
- Village::Application.config.x.service_request_matched_volunteer_instructions = "We ask that you call the member within the next 24 hours."
 - Can modify the text to include other instructions
- Village::Application.config.x.service_request_matched_member_instructions = "Your service request has been accepted by the volunteer shown below. If you do not hear from them within 24 hours, please click on their name and then call them using the number listed on the Village website."
 - Can modify text to include other instructions.
- Village::Application.config.x.max_one_per_member_in_daily_email = false
 - If sending daily service request emails, will only include 1 request from each member. (turn on if one member is spamming the request feature)

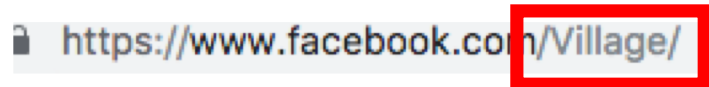

DEFAULTS (Service Requests 2)

- `Village::Application.config.x.is_member_receives_volunteer_match_confirmation = false`
-Member receives an email when volunteer matches
- `Village::Application.config.x.is_show_emergency_contacts = false`
- Want volunteer to have access to emergency contacts once matched?
- `Village::Application.config.x.is_service_request_shows_matched_volunteer = false`
-Show which volunteer matched to member?
- `Village::Application.config.x.is_possible_for_volunteer_to_do_overlapping_service_requests = false`
- Stops volunteers from accepting multiple service requests at the same time.
- `Village::Application.config.x.max_requests_per_member_per_month = 1000`
- `Village::Application.config.x.max_requests_per_household_member_per_month = 1000`
- `Village::Application.config.x.is_send_evaluations_to_members = false`
-Whether to send service evaluations to members after requests.

DEFAULTS (SEO)

- `village::Application.config.x.seo_title = "A community of seniors supporting each other as they age in their own homes"`
 - HTML title, will be displayed and referenced for searches. Look into SEO titling to understand how to best take advantage of this
- `Village::Application.config.x.seo_keywords = "Village,Senior,Seniors,Village Movement,Neighbors,Community,Age in Place,Retired,Retirement,Social Isolation,Social Network,Healthy,Happy,Volunteers, Members"`
 - Keywords that are relevant to your website

DEFAULTS (Contact Settings)

- Village::Application.config.x.address = "1111 EX st
 Seattle, WA 22222
UNITED STATES"
-Set Street, city, state, zip, country
- Village::Application.config.x.phone = "(801)1111111"
- Village::Application.config.x.facebook = "Village"
-Everything after the first / on your FB page EX> 
- Village::Application.config.x.twitter = "example"
- Everything after the first / on your twitter page EX> 
- Village::Application.config.x.admin_email = "MainEmail@ex.com"
-Main contact email for your village

DEFAULTS (Mail Chimp)

- Village::Application.config.x.mailchimp_company = "YOUR VILLAGE NAME"
 - Village::Application.config.x.mailchimp_address1 = "1234E EX STREET"
 - Village::Application.config.x.mailchimp_city = "CITY"
 - Village::Application.config.x.mailchimp_state = "STATE"
 - Village::Application.config.x.mailchimp_zip = "12345"
 - Village::Application.config.x.mailchimp_country = "USA"
 - Village::Application.config.x.mailchimp_from_name = "BENJAMIN FROM HELPFUL VILLAGE"
 - Village::Application.config.x.mailchimp_from_email = "BEN@EXAMPLE.COM"
 - Village::Application.config.x.village_reply_to_email = "BEN@EXAMPLE.COM"
 - Village::Application.config.x.mailchimp_subject = "TEST MESSAGE SUBJECT"
- Village::Application.config.x.mailchimp_template_id = 0
- ID For this template



Thank You!!!